

Appendix 1

Westbury sub Mendip

Neighbourhood Plan Consultation Timeline and Survey Topics

Surveys

Face to Face

Date	Event/Action
May 2005	Consultative document produced that set out village wishes for development. Many of the issues raised in the plan remain issues now – e.g. road safety.
2013/2014	WSM Neighbourhood Plan development process started but stalled due to process problems and the difficulty of finding someone competent to produce a broadly based housing needs survey.
May 2017	Neighbourhood Plan initial survey (139 responses)
Jan 2022	Residents approached to lead Neighbourhood Plan
05.01.2022	Parish Council meeting: Adoption of terms of reference for Steering Group of Neighbourhood Plan.
Mar 2022	Local Traffic Survey - Roughmoor Lane/A371
Feb 2022	Village Survey - Roughmoor Lane Development (250 responses)
18.05.2022	Roughmoor Lane Steering Group brought under the umbrella of the Neighbourhood Plan
18.08.22	First meeting of NPWG. Meetings held monthly from this date
19.02.2023	Public Meeting in Village Hall to update residents on communications from Church Commission agents (Litchfields) regarding Roughmoor Lane Development
Apr 2023	Agreement from Parish Council to fund Village Settlement Character Assessment, Transport/Traffic Appraisal,
Sep 2023	Village Facilities Survey
Oct 2023	Settlement Character Assessment Report – Liz Beth.
8 Nov 2023	Brownfield Site Presentation
Nov 2023	Village Hall Meeting presenting results of facilities survey, village character assessment and brownfield site opportunity
Nov 2023	Summary of Conclusions and advice report to PC on Village Character Assessment, Village Facilities Survey and village consensus on Brownfield Site opportunity

Dec 2023	Highways Scoping Report Roughmoor Lane Development -
Apr 2024	Housing Needs Survey – CNB Housing Insights
April 2024	Village Neighbourhood Plan Priorities Survey
June 2024	NPWG – attending village day
Sep/Oct 2024	Neighbourhood Plan Aims and Objectives - 5 Focus Group meetings held at various locations – 35 attendees
16 Oct 2024	Neighbourhood Plan Aims and Objectives Village Meeting – 32 attendees
Nov 2024	Draft Aims and Objectives Neighbourhood Plan
April 2025	Draft1 Neighbourhood Plan
May 2025	Work in Progress Draft to Somerset Council for comment
Oct 2025	Pre-submission Draft
Nov 2025 – Jan 2026	Pre—submission Consultation planned (face to face)

Village surveys by topic

May 2017 – An initial village survey to initiate neighbourhood plan development (programme stalled due to lack of volunteer resource)

February 2022 . Village survey to collect views on a residential development proposal for land south of Roughmoor Lane – referred to as the Roughmoor Development Survey. This survey was focussed on collecting relevant views from the village regarding the proposed development but in the process also collected views about housing and some village priorities that are relevant for Neighbourhood Planning.

September 2023 Village Facilities Survey. Village views were being sought on land potentially being made available for community use on land South of Roughmoor lane. At the same time it was apparent that the village needed to plan for what kind of facilities would be needed over the next 20 years. This survey became focussed on collecting views on current facilities and what the priorities might be looking ahead

October 2023 – Village Settlement Character Assessment and survey. The Parish Council commissioned an independent assessment of the village character to form the basis for physical development of the village in the future and to inform planning policies

March 2024 – A Housing Needs Survey run by CNB Housing. This looks at the detail of the village demographics, housing stock and housing demand for open market and affordable needs

April 2024 Neighbourhood Plan Priorities Survey. Combining the information already collected by the previous surveys this final consultation survey filled in the gaps and took the opportunity to cross check.

The following table identifies the key topics emerging from village consultation surveys and provides a guide as to which questions numbers or slide numbers for each survey collect responses for these key topics

Westbury Sub Mendip Surveyed Topics - by date and Question or slide number																
Survey ID	Headline Topics Covered and Question Nos															
	Community / Facilities / Services															
<i>WsM NP - 2024 Priorities Survey Results</i>	1	5	16	26	27	28	34	35	36							
<i>WsM NP - 2023 Facilities Survey Results</i>	All	6	7	8	9	10	11	12	13	14						
<i>WSM NP - 2022 Roughmoor Dev Survey</i>	10															
	Housing Development															
<i>WsM NP - 2024 Priorities Survey Results</i>	1	4														
<i>WsM Housing Needs Survey July 2024</i>	16	14	15	16	Pt2	Pt3	Part 4									
<i>WSM NP - 2022 Roughmoor Dev Survey</i>	12	14	15													
	Settlement Character															
<i>WsM NP - 2024 Priorities Survey Results</i>	6	7	8	9	10											
<i>WsM 2023 Village Character Assesment & Survey</i>	All															
	Traffic & Transport															
<i>WsM NP - 2024 Priorities Survey Results</i>	17	18	19	20	21	23	25									
<i>WSM NP - 2022 Roughmoor Dev Survey</i>	7	8	9	10	11	12										
	Environment, Ecology & Countryside															
<i>WsM NP - 2024 Priorities Survey Results</i>	8	9	11	12	13	14	15									
	Sustainability															
<i>WsM NP - 2024 Priorities Survey Results</i>	2	29	30	31	32	33										
	Employment															
<i>WsM NP - 2024 Priorities Survey Results</i>	1	24	25													
	Demographics															
<i>WsM NP - 2024 Priorities Survey Results</i>	38															
<i>WsM Housing Needs Survey July 2024</i>	1	2	3	4	5	6	7	8	9	10	11	12				
<i>WSM NP - 2022 Roughmoor Dev Survey</i>	1	2	3	4	5											

The survey results are referred to and sign posted within the body of the Neighbourhood Plan document