

**To all Members of Westbury Sub Mendip Parish Council**

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

**Rachel Spiller, Clerk to the Council**

**24 June 2024**

**Agenda for the Meeting of**

**WESTBURY SUB MENDIP PARISH COUNCIL**

**To be held at Westbury Sub Mendip Village Hall on**

**Wednesday 3 July 2024 at 7.30pm**

**1. Welcome by the Chairman**

**2. Apologies for Absence.**

**3. Absent**

**4. Declaration of Interest and Dispensations**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).

Cllr Ros Wyke has declared an interest as a Somerset Councillor.

Cllr Guy Timson has declared an interest in the Brownfield Site.

All Parish Council members of the Neighbourhood Plan have an ongoing dispensation

* **To grant any requests for dispensation as appropriate**

**5. Public Session**

**6. Somerset Councillor Reports**

**7. Local Community Network Updates**

**8. Report from Mark Smith the Webmaster Administrator**

**9. To confirm the minutes of the Parish Council Meeting held on 5 June 2024, previously circulated.**

**10. Planning Applications – If other planning applications are** received **between the date of this notice and the date of the meeting, they may be considered.**

* **2024/1106/DEM – Court House Farm**

Demolition notification,for notification purposes only

**11. a) Planning Applications – Responses to be noted from Somerset Council**

**b) Enforcement enquiry re 2013/0055 Perch Hill Vineyard, Top Hill**

Nobright 24 hr lighting on vineyard building as condition of original application – update

**12.** **Roughmoor Lane Housing Development** – update and village consultation meeting on 10th July

**13. Neighbourhood Plan –** latest updates

**14. Brownfield site development working group**

* Progress on independent valuation.
* Report on latest correspondence and meeting with Church Commission

**15. To discuss augmentation of emergency plan for flooding –** audit of recent property damage needed and development of action plan

**16. Request received for memorial tree or plaque.**

**17. Discussion re: external lighting**

**18. Roadside Verges**

**19. Highways.**

**20. Clerk’s Report**

**21. Finance**

1. **Bank Balances at 23/06/2024**

Current Account £9,191.00

Reserve Account £36,039.75

1. **Expenditure**

Clerk Salary May £364.05

St Andrews Press (questionnaires) £208.00

ProBusiness Accounting (Audit) £234.00

R Spiller Expenses – stationery supplies £88.62

Denise Hoogesteger (survey prize) £100.00

Zurich Insurance renewal £459.00

1. **Commited expenditure (not yet paid or otherwise invoiced for)**

2 x gift cards of £50 each as prizes for latest survey £100

Clerk Salary June £364.05

1. **Receipts**

Bank Interest: June: £31.78

£20,000 transferred from Current Account into Reserve Account

**22. Correspondence**

**23. Verbal Updates from Community Groups**

**24. Matters to report / items for next agenda**

**Date and time of Next meeting** No meeting in August. Wednesday 4 September, Wednesday 2 October, Wednesday 6 November