

**To all Members of Westbury Sub Mendip Parish Council**

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

**Rachel Spiller, Clerk to the Council**

**29 January 2023**

**Agenda for the Meeting of**

**WESTBURY SUB MENDIP PARISH COUNCIL**

**To be held at Westbury Sub Mendip Village Hall on**

**Wednesday 7th February 2024 at 7.30pm**

1. **Welcome by the Chairman**
2. **Apologies for Absence.**
3. **Absent**
4. **Declaration of Interest and Dispensations**
5. **To receive declaration of interests from Councillors on items on the agenda**
6. **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).

Cllr Ros Wyke has declared an interest as a Somerset Councillor.

Cllr Guy Timson has declared an interest in the Brownfield Site.

All Parish Council members of the Neighbourhood Plan have an ongoing dispensation

1. **To grant any requests for dispensation as appropriate**
2. **Public Session**
3. **Somerset Councillor Reports**
4. **Somerset Assets and Service Devolution: Discussion of what the parish could take on /pay for in relation to unitary Somerset’s current provision - Parish Council’s response to request**
5. **Local Community Network Report.**
6. **Report from Mark Smith the Webmaster Administrator**
7. **To confirm the minutes of the Parish Council Meeting held on 3rd January 2024, previously circulated.**
8. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
9. **2023/2450/HSE at Chalfont Top Road**

Single Storey rear extension, loft conversion and internal alterations.

1. **2023/0473/TCA at Porthkerry, The Hollow**

 Works/felling trees in a C.A.

1. **2024/0083/TCA at West View Station Road**

Works/felling trees in a C.A

1. **Planning Applications – Responses to be noted from Somerset Council**
2. **Neighbourhood Plan –** latest update
3. **Brownfield site development working group**
* Progress on independent valuation.
* Report on latest correspondence with Church Commission
1. **Rights of Way Improvement Plan.**

- Comments from our Rights of Way Officer sent to Councillors for discussion

1. **To discuss augmentation of emergency plan for flooding – audit of recent**

**damage needed and development of action plan.**

1. **An honorarium for the Locum Clerk**
2. **Annual defibrillation training -** provisionallyorganised for 20th April at 10am
3. **Highways.**
	1. Road Closure ttro016243N - The Cliffs, Cheddar 15th January for 26 days for Gorge repairs.
	2. Road Signs and reminder to Councillors to report on where de-cluttering would be possible
4. **To Be Resolved / Discussed**
5. **Clerk’s / Councillors Report**
6. **Finance**
	1. **Bank Balances as at 26 January­­­**

Current Account £2373.03

Reserve Account £20,357.97

* 1. **Expenditure**

**Microbitz laptop and printer** £736.89 - paid

**Tesco mobile phone**  £24.00

**Commited expenditure (not yet invoiced)**

Essential Clerk training course £90.00 (£30 for each of three sessions)

* 1. **Receipts**

Bank Interest: December £23.15

 January £21.01

**Recommended expenditure to cover**

Clerk Preparing for Audit course 26th February - £35.00

1. **Correspondence**
2. **Verbal Updates from Community Groups**
3. **Matters to report / items for next agenda**

**Date and time of Next meetings –** to be held in the Village Hall, 6th March, 3rd April, 1st May, Annual Parish meeting 5th June, 3rd July. No meeting in August.