

**To all Members of Westbury Sub Mendip Parish Council**

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

**Denise Boulton, Clerk to the Council**

**22nd December 2023**

**Agenda for the Meeting of**

**WESTBURY SUB MENDIP PARISH COUNCIL**

**To be held at Westbury Sub Mendip Village Hall on**

**Wednesday 3rd January 2024 at 7.30pm**

1. **Welcome by the Chairman**
2. **Apologies for Absence.**
3. **Absent**
4. **Declaration of Interest and Dispensations**
5. **To receive declaration of interests from Councillors on items on the agenda**
6. **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).

1. **To grant any requests for dispensation as appropriate**
2. **Public Session – Mr Robert Rhys**
3. **Somerset Councillor Reports**
4. **Somerset Assets and Service Devolution.**
5. **Local Community Network Report.**
6. **Report from Mark Smith the Webmaster Administrator**
7. **To confirm the minutes of the Parish Council Meeting held on 6th December 2023, previously circulated.**
8. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**2023/0793/FUL Land at 350640 148983 Lynchcombe Lane, Westbury-sub-Mendip.** Erection of utility barn for horse management purposes with part agricultural use.

**2023/2282/HSE Apple Rock, Old Ditch, Westbury-sub-Mendip.** Alterations to glazing on the front elevation. Small extension to front porch.

**2023/2423/HSE Pound Cottage, Hollybrook, Westbury-sub-Mendip.**  Proposed single storey side extension and proposed detached workshop.

1. **Planning Applications – Responses to be noted from Somerset Council**
2. **Neighbourhood Plan –** latest update
3. **Brownfield site development working group**

* Relationship to Parish Council – suggested terms of reference
* Progress on independent valuation.

1. **Rights of Way Improvement Plan.**
2. **Highways.** 
   1. Road Closure ttro016243N - The Cliffs, Cheddar 15th January for 26 days for Gorge repairs.
   2. Road Signs.
3. **To Be Resolved / Discussed**
   1. **Community Grants**

**Village Playing Field**

**Village Hall**

**Village Shop**

**Westbury-sub-Mendip Footlights**

1. **Appointment of new Clerk.**
2. **Clerk’s / Councillors Report**

Report on Somerset Services to Westbury-sub-Mendip Parish.

1. **Finance**
   1. **Bank Balances as at ­­­**

Current Account £

Reserve Account £

* 1. **Expenditure**

ICO £35.00

* 1. **Receipts**

Bank Interest December £**.**

1. **Correspondence**
2. **Verbal Updates from Community Groups**
3. **Matters to report / items for next agenda**

**Date and time of Next meeting –** to be held in the Village Hall, 7th February, 6th March, 3rd April, 1st May, Annual Parish meeting 5th June, 3rd July. No meeting in August.