

**To all Members of Westbury Sub Mendip Parish Council**

You are hereby summoned to attend a meeting of Westbury-sub-Mendip Council for the purpose of transacting the following business.

**Denise Boulton Locum Clerk to the Council**

**Agenda for the Meeting of**

**WESTBURY SUB MENDIP PARISH COUNCIL**

**To be held at Westbury Sub Mendip Village Hall on**

**Wednesday 1st November 2023 at 7.30pm**

1. **Welcome by the Chairman**
2. **Apologies for Absence**
3. **Absent**
4. **Declaration of Interest and Dispensations**
5. **To receive declaration of interests from Councillors on items on the agenda**
6. **To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).

1. **To grant any requests for dispensation as appropriate**
2. **Public Session**
3. **Somerset Councillor Reports**
4. **Report from Mark Smith the Webmaster Administrator**
5. **To confirm the minutes of the Parish Council Meeting held on 4th October 2023, previously circulated**
6. **Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**2023/1925/TCA 10 Lodge Hill, Westbury-sub-Mendip, BA5 1ES.** Works/Felling Trees in a CA.

**2023/1951/TCA The Old Vicarage, School Hill, Westbury-sub-Mendip** Work/Felling Trees in a CA.

1. **Planning Applications – Responses to be noted from Somerset Council**
2. **To Be Resolved / Discussed**
3. Proposal to contact Tickbox Marketing and create .gov email for all Councillors. Tickbox Marketing have confirmed the cost is covered within the annual hosting fees.
4. Proposal to arrange a date in the village hall for community organisations to meet and encourage people to sign up to risk assessment training.
5. **Clerk’s / Councillors Report**
6. Response from Somerset Council in regard to the request that special planning specifications are considered such as the Parish Council Dark Skies Policy when accepting planning applications.
7. Response from Somerset Council in regard to the letter sent to the Planning Department regarding the change in policy regarding tree applications.
8. Update from Cllr Guy Timson on Health and Wellbeing within the area.
9. Update from Cllr Sue Isherwood on the Neighbourhood Plan.
10. Update on installation of Dog waste bins and encouragement of their use.
11. Update on whether the volunteer Litter Picker would like further training and covered under the Parish Council Insurance. Lone Worker policy to be discussed.
12. Village/Community Groups Training.
13. Update on defibrillator
14. Community Grants – Deadline end of November 2023 – for decision Dec 2023
15. **Finance**

**Budget/Precept for 2024/2025** to be discussed.

**Bank Balances as at** 28th September 2023

Current Account £6528.40

Reserve Account £20,272.60

**Expenditure**

Village Hall invoice

Stoneleigh Rooms invoice

SALC invoice

**Receipts**

Bank Interest - £23.59 – received 11.09.2023

1. **Correspondence**
2. **Verbal Updates from Community Groups**
3. **Matters to report / items for next agenda**
4. **Date and time of Next meeting –** Wednesday 1st November 2023 to be held in the Village Hall, starting at 7.30pm.