



To all Members of Westbury Sub Mendip Parish Council

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

**Agenda for the Meeting of
WESTBURY SUB MENDIP PARISH COUNCIL
To be held at Westbury Sub Mendip Village Hall on
Wednesday 5th July 2023 at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Absent**
- 4. Declaration of Interest and Dispensations**
 - (a) To receive declaration of interests from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).
 - (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. Somerset Councillor Reports**
- 7. Report from Mark Smith the Webmaster Administrator**
- 8. To confirm the minutes of the Parish Council Meeting held on 7th June, previously circulated**
- 9. Matters arising from the minutes but not on the agenda**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2023/1049/HSE** Proposed detached garage / workshop. Hillview, Lynch Lane, Westbury Sub Mendip
- 11. Planning Applications – Responses to be noted from Somerset Council**
 - (a) ENF/2020/0190** Camping Site at Lynchcombe Lane. The local enforcement team have now closed this case with no further action. The bells tents are allowed under permitted development with up to 28 days camping. The compost toilets, kitchen and shed are technically in breach but unfortunately not enough to enforce action.
 - (b) ENF/2019/0035** This is currently being investigated by the enforcement team as there has been a changeover of staff but further information should be received soon.

- (c) **2022/1945/REM** Application for approval of reserved matters following outline approval 2020/0364/OTA for the erection of a single dwelling. Matters of access / appearance / landscaping / layout / scale to be determined. Land North East of Tor View, Top Road, Westbury Sub Mendip **Update** This application is being discussed at the Planning East Board on Tuesday 4th July. The Parish Council recommended refusal.
- (d) **2023/1130/TCA** T1 – Hawthorn – Fell, T2 & T3 Field Maple – Fell. Ash Tree Farm, Old Ditch, Westbury Sub Mendip. This is a **notification only** and in line with Somerset Council's Constitution and the adopted scheme of delegation and terms of reference, the decision for this application is delegated to planning officers.

12. To Be Resolved / Discussed

- (a) Proposal to write to the planning department at Somerset Council regarding the change in policy regarding tree applications
- (b) Ratification of a decision to upgrade Google Analytics 4 on the website at £60 + VAT
- (c) Discussion on possible Health and Wellbeing Grants from SALC. Small grants available up to £2500 and larger collaborative grants available to up to £35,000.
- (d) The Parish Council would like to recognise the hard work that is being carried out in the village to keep the area clear of rubbish on a regular basis and a possible proposal for purchase of equipment to aid in this.

13. Clerk's / Councillors Report

- (a) Response from Somerset Council in regard to the request that special planning specifications are considered such as the Parish Council Dark Skies policy when accepting planning applications
- (b) Update from the Neighbourhood Plan Steering Group
- (c) Update from Cllr Adamos Euripodou on the Local Community Network meeting held on Thursday 29th June.
- (d) The dog waste bins are waiting to be installed within the village.
- (e) An acknowledgment was received from Lichfield following the discussion at the last meeting and thanked the Parish Council for keeping them updated.

14. Finance

Bank Balances as at 28th June 2023

Current Account £

Reserve Account £25,213.22

Quarterly Budget Review

Approval and signature of the Quarterly Bank Reconciliation

Receipts

(a) Bank Interest - £19.03 – received 09.06.23

(b) Hire of Parish Council marquee - £25.00 – received 30.05.23

Payments

(a) Tickbox Marketing – Upgrade to Google Analytics 4 - £72.00

(b) Clerks Salary and Expenses – June - £368.16

(c) Westbury Sub Mendip Village Hall – Hall Hire - £70.00

15. Correspondence

- (a) Planning, Development and Nature Recovery in the Mendip Hills Area of Outstanding (AONB) and its setting – forwarded 14.06.23
- (b) List of various Councillor Training Courses – forwarded 27.06.23

16. Verbal Updates from Community Groups

17. Matters to report / items for next agenda

18. Date and time of Next meeting – Wednesday 6th September 2023 to be held in the Village Hall, starting at 7.30pm.