



To all Members of Westbury Sub Mendip Parish Council

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

**Agenda for the Meeting of
WESTBURY SUB MENDIP PARISH COUNCIL
To be held at Westbury Sub Mendip Village Hall on
Wednesday 7th June 2023 at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Absent**
- 4. Declaration of Interest and Dispensations**
 - (a) To receive declaration of interests from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**

Cllr Sue Isherwood has a written request for dispensation in relation to the Village Hall matters for four years (expires May 2027).
 - (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. Somerset Councillor Reports**
- 7. Report from Mark Smith the Webmaster Administrator**
- 8. To confirm the minutes of Annual Council Meeting and the Parish Council Meeting held on 3rd May, previously circulated**
- 9. Matters arising from the minutes but not on the agenda**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2023/0739/LBC** Conversion of existing garage and construction of link to existing residential annex. Crow Farm, Crow Lane, Westbury Sub Mendip
 - (b) 2023/0738/HSE** Conversion of existing garage and construction of link to existing residential annex. Crow Farm, Crow Lane, Westbury Sub Mendip
 - (c) 2023/0793/FUL** Erection of utility barn for horse management purposes with part agriculture use. Land at 350640 148983 Lynchcombe Lane, Westbury Sub Mendip
- 11. Planning Applications – Responses to be noted from Somerset Council**

12. To Be Resolved / Discussed

- (a) Proposal to accept the Annual Insurance for 2023-2024 and agree the payment
- (b) To appoint a Councillor to represent the Parish Council at the Local Community Network Meetings.
- (c) Proposal to renew the annual subscription to the Countryside Charity (CPRE), annual membership has increased from £36 to £60.
- (d) To appoint a Councillor for Health and Wellbeing and join a local network being set up to improve provision in the area.
- (e) Proposal to accept costs for further training on WordPress for the website
- (f) Proposal for the Parish Council to write to Somerset Council and request that special planning specifications are considered such as the Parish Council Dark Skies policy when accepting planning applications
- (g) Proposal for the Parish Council to write to Priddy Parish Council noting the concerns of residents from Westbury Sub Mendip in regard to the closure of the footpaths across Yoxter Range, and whether they are willing to hold the licence and if they are intending any further action.
- (h) Following receipt of an email from Lichfield containing a reply to the response following the last meeting the Parish Council have been requested to make a decision as to where the preferred location for the Community Building could be sited, the barns outside the development off Roughmoor Lane, or within the development itself.

13. Clerk's Report

14. Finance

Bank Balances as at 30th May 2023

Current Account £1,194.72

Reserve Account £30,194.19

Receipts

- (a) Bank Interest - £14.14 – received 09.05.23

Payments

- (b) Clerks Salary and Expenses - £432.58
- (c) Annual Zoom Subscription - £143.88 – pd by DD

Transfers

- (d) Transfer of £5,000 from the reserve account to the current account

15. Correspondence

- (a) Somerset Council Liberal Democrat Group Report for May 2023 – forwarded 04.05.23
- (b) Wells and Rural Area LCN Board meeting will take place on Thursday 29th June at 7pm in Priddy Village Hall.
- (c) Councillor Training – Summer Dates 2023 – forwarded 25.05.23. Cllr Maggie Beebee has booked a place on Roles and Responsibilities.

16. Matters to report / items for next agenda

- 17. Date and time of Next meeting** – Wednesday 5th July 2023 to be held in the Village Hall, starting at 7.30pm.