



To all Members of Westbury Sub Mendip Parish Council

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

**Agenda for the Meeting of
WESTBURY SUB MENDIP PARISH COUNCIL
To be held at Westbury Sub Mendip Village Hall on
Wednesday 5th April 2023 at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Absent**
- 4. Declaration of Interest and Dispensations**
 - (a) To receive declaration of interests from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**
 - (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County Councillor Reports**
- 7. Report from Mark Smith the Webmaster Administrator**
- 8. Co-option of a Parish Councillor**
 - (a) Signature of the acceptance of office**
- 9. To confirm the minutes of Parish Council Meeting held on 1st March 2023, previously circulated**
- 10. Matters arising from the minutes but not on the agenda**
- 11. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2023/0471/FON (5 DAY NOTICE) T1 & T2 Oak – remove dead wood. T3 -Pine – remove dead wood. T4 – Robina – remove dead wood TA – Pine – Fell. TB – Willow – Fell. TC Birch – Fell. TD Birch – Fell. Porthkerry, The Hollow, Westbury Sub Mendip**
 - (b) 2023/0474/TCA T1 – Cedar – Reduce in height by approx. 3.5m. T2 – Tulip tree – Prune regrowth to previous cut points. Hollow House, The Hollow, Westbury Sub Mendip**
- 12. To Be Resolved/Discussed**
 - (a) Update on the idea of installing a zebra crossing within the village and any further actions to be carried out.**
 - (b) Proposal to renew the annual membership of The Countryside Charity (CPRE), the membership has increased from £36 per annum to £60 per annum.**

- (c) Proposal for the Parish Council to declare a Climate Emergency.
- (d) Proposal to accept the Licence and the conditions from Somerset County Council in regard to the installation of the three Dog Waste Bins
- (e) Proposal to decide on which type of Dog Waste Bins and costs to be installed around the village
- (f) Proposal from the Neighbourhood Plan Working Party to obtain three quotes for a Village Transport Statement and a Settlement Character Appraisal plus an amount to cover students' expenses. The Parish Council are being asked to cover the costs of approximately £8,000 to £9,000 + VAT

13. Clerk's / Councillors Report

- (a) Update from Cllr Guy Timson on how to implement a 20mph zone within the village
- (b) Update on the Village Emergency Plan
- (c) A Westbury Sub Mendip Parish Council Facebook Page was set up by a previous Clerk in 2016. Facebook will not allow two Pages with the same name so until this one can be deleted the Parish Council will not be able to set up a new one.
- (d) The Great Western Ride will once again be passing through the edges of the village on Sunday 23rd July
- (e) Cllr Ellie Metcalf has resigned as a Parish Councillor, she was thanked for her contribution over the last year.

14. Finance

Bank Balances as at 28.03.2023

Current Account £3007.86

Reserve Account £17573.95

Receipts

- (a) Bank Interest - £8.28 – received 09.03.2023

Payments

- (b) SALC – Code of Conduct Training - £25.00
- (c) SALC Responding to Planning Training - £25.00
- (d) Tickbox Marketing – Web Hosting - £346.74
- (e) Village Hall – Hall Hire - £80.00
- (f) Purchase of Grit / salt - £31.98
- (g) Clerks Salary and Expenses - £361.06

15. Correspondence

- (a) An anonymous email was received regarding the state of the playing field car park, this was forwarded to the Chair of the Robert Glanville Playing Fields.
- (b) Councillor Training Courses – forwarded 25.03.2023

16. Matters to report / items for next agenda

- 17. Date and time of Next meeting – Wednesday 5th April 2023 to be held in the Village Hall, starting at 7.30pm.**