



To all Members of Westbury Sub Mendip Parish Council

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

Kate Egan

Clerk to the Council

**Agenda for the Meeting of
WESTBURY SUB MENDIP PARISH COUNCIL
To be held at Westbury Sub Mendip Village Hall on
Wednesday 1st March 2023 at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Absent**
- 4. Declaration of Interest and Dispensations**
 - (a) To receive declaration of interests from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**
 - (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County and District Councillor Reports**
- 7. Report from Mark Smith the Webmaster Administrator**
- 8. To confirm the minutes of Parish Council Meeting held on 31st January 2023, previously circulated**
- 9. Matters arising from the minutes but not on the agenda**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2023/0294/HSE** Erection of side extension for swimming pool and office. Timber Tops, Hollybrook, Westbury Sub Mendip
- 11. To Be Resolved/Discussed**
 - (a)** Proposal for the Parish Council to purchase additional salt/grit for the Grit Bins within the village.
 - (b)** Proposal to approve the asset and all purchases made throughout the year have been included.
 - (c)** Proposal for the Parish Council to pay the Clerk £6.50 a month Working Home Allowance starting from the 1st April
 - (d)** Discussion on the format of the Annual Parish Meeting arranged for Wednesday 19th April and whether a speaker could be invited
 - (e)** Proposal for the Parish Council to hire the community rooms at Stoneleigh to show the plans for the potential development at Stoneleigh (when they become available) and a budget of £500 to produce hard copies for those without printing facilities.

- (f) Proposal to set up a Parish Council Facebook Page in order to communicate over social media.
- (g) Discussion on how the update to the Westbury Sub Mendip Community Emergency Plan is progressing following the initial discussion in September 2022 where a new draft Emergency Plan was going to be created.
- (h) Discussion and possible proposal on whether the Parish Council would like to submit an enforcement complaint regarding members of the community living in a caravan recently placed in a local field.
- (i) Discussion on how a 20mph zone can be incorporated along the main road through the village.

12. Clerk's / Councillors Report

- (a) The Parish Council are currently in correspondence with Lichfields and are aiming to hold a public meeting on Sunday 19th March at 4pm in the village hall.
- (b) The Annual Parish Meeting has been arranged for Wednesday 19th April at 6pm where village organisations will be invited to give an annual report. Refreshments will be on offer, an outside speaker to be confirmed.
- (c) The Parish Council Newsletter is back in circulation and will be published monthly on the website.
- (d) Various emails have been received concerning the installation of dog waste bins being installed within the village both in favour and against.
- (e) The annual village defibrillator training will be held on Saturday 15th April at 10.30am in the village hall, please contact the Clerk if you wish to attend.

13. Finance

Bank Balances as at 22nd February 2023

Current Account £3,419.52

Reserve Account £17,565.65

Receipts

- (a) Bank Interest - £8.95 – received 09.02.23

Payments

- (b) Application for Section 171 Permit - £50.00.
- (c) Clerks Salary – February - £346.86

14. Reports from Village Organisation

15. Correspondence

- (a) /Consultation Notification – Somerset Statement of Community Involvement, the consultation is running from 1st February until 16th March – forwarded 03.02.23
- (b) Invitation to the Parish Forum being held on 21st February, the subject is Health and Well Being – forwarded 03.02.23

16. Matters to report / items for next agenda

17. Date and time of Next meeting – Wednesday 5th April 2023 to be held in the Village Hall, starting at 7.30pm.