

Westbury Sub Mendip Parish Council

MEETING Date: ...Thursday 2nd September.....

<p>Agenda Item: Insert wording to appear on the agenda. Remember to make it clear what you are asking your fellow Councillors to do. "To consider..." " To note..." "To review..." "To resolve..."</p>	<p>Discussion on repairs required to the Old Railway Shelter on the Playing Field</p>
<p>Background Information: Insert as much information as possible so that councillors have the detail that they need in order to make an informed decisions</p>	<p>The Council has been contacted by Robert Glanvile Playing Field Trust regarding maintenance issues to the Railway Shelter.</p> <p>The following issues have been picked up by the recent RoSPA report:-</p> <ul style="list-style-type: none"> • Some of the fixtures are loose or missing and they have been advised to tighten and/or to replace • Loose cable fixings which have to be re-attached • Secure door to the electricity supply box near top of the shelter.
<p>Background Documents: Insert names of documents to be sent out with the meeting papers.</p>	
<p>Costs: Insert detail of any costs associated with the decision that you are asking the council to make</p>	
<p>Recommendation Insert the resolution that you are seeking ie; "to resolve to..." "to note that ..."</p>	

PLEASE NOTE

Agenda item requests must be received by the Clerk at least 10 days before the meeting at which you'd like your item to be considered.