

**Minutes of the Parish Council Meeting held on  
Wednesday 2<sup>nd</sup> February 2022**

**Present:** Cllrs Sue Reece, Sue Isherwood (Chair), Ros Wyke, Buffy Fletcher, Guy Timson, Joanne Tucker

**In attendance:** Kate Egan – Parish Clerk

Items were taken out of order from the agenda

**22/324 Welcome by the Chairman**

**22/325 Apologies for Absence**

All Councillors were present

**22/326 Absent**

All Councillors were present

**22/327 Declaration of Interest and Dispensations**

**(a) To receive declaration of interests from Councillors on items on the agenda**

Cllr Sue Isherwood declared an interest in regard to planning application 2021/2608/HSE

**(b) To receive written requests for dispensations for disclosable pecuniary interests**

No written requests for dispensations for disclosable pecuniary interests were received. Cllr Sue Reece has a written dispensation in regard to item 22/245a

**(c) To grant any requests for dispensation as appropriate**

No requests for dispensation as appropriate were received

**22/328 Public Session**

There were five members of the public in attendance. They wished to know about the potential development off Roughmoor Lane and the level of traffic noise and amount that would increase...Councillors were invited to sit in a resident's garden and have a listen. Villagers have set up a speed awareness group to monitor the traffic, this will be recorded and photographic evidence will also be collected.

There was also a question about the capacity of the village sewage works to cope with 60 new houses. A meeting has been arranged with Lichfields and the Church Commissioners on Wednesday 9<sup>th</sup> March, further details regarding how this will be run will be published once known.

**22/329 To Be Resolved / Discussed**

**(g) Discussion on how the Parish Council felt the public consultation went in regard to the potential development off Roughmoor Lane**

A large number attended the Zoom meeting both from home and from the village hall. There is a lot of knowledge, it has united the village and created a stronger front. The development does need to be looked at from all sides as there is need for local affordable houses and people are keen to move in. Issues concerning traffic, the junction with Roughmoor Lane and parking need to be considered.

**22/240 Report from Mark Smith the Webmaster Administrator**

Mark Smith was in attendance and had forwarded his monthly report prior to the meeting. The upgrade to the Wordpress software is urgently needed as the website is beginning to fail as it had not been upgraded since being built in 2017.

**22/239 To Be Resolved / Discussed****(g) Update from Cllr Guy Timson on the suitability of the Parish Council website and any actions that need to be carried out.**

Cllr Guy Timson had forwarded a report to the Councillors comparing the three options for the website, he would prefer to use local companies. A discussion took place and Cllr Sue Isherwood will contact TickBox Marketing to say that the Parish Council have concerns regarding the costs for upgrade as other website companies that host Parish Council websites include the cost within the hosting fee, also in the future will the upgrades be automatic and within the annual hosting fee. The Council **RESOLVED** once answers have been received back from Tickbox Marketing, these would be shared with Councillors and a decision would be made via email, this will be ratified at the next meeting.

**22/241 County and District Councillor Reports**

County Councillor Graham Noel was not in attendance and had sent no monthly report. District Councillor Ros Wyke was in attendance and gave a short verbal report. A longer written one would be sent to the Clerk shortly. Resources are being pulled away from various departments to help with the transition period regarding the move to a Unitary Council. Mendip District Council are working on several projects such as social housing and green activity.

**22/242 To confirm the minutes of the previous meetings held on 5<sup>th</sup> January 2022**

The Council **RESOLVED** that the minutes from 5<sup>th</sup> January be accepted as a true record and were signed by the Chair.

**22/243 Matters arising from the minutes but not on the agenda**

There were no matters arising from the minutes but not on the agenda.

**22/244 Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**

**(a) 2022/0044/TCA – T1 – Tulip Tree – reduce to previous cut points, approx. 2m overall reduction. Update** Westbury Sub Mendip Parish Council recommended approval.

Cllr Sue Isherwood left the room at 8.45pm

**(b) 2021/2608/HSE** Extension to roof line of garage and conversion of one end to car port. Cottage Farm, The Hollow, Westbury Sub Mendip. **Update** Westbury Sub Mendip recommended approval as the plans are very sensible, they are in keeping with the property and would not impact on neighbours.

Cllr Sue Isherwood re-joined the meeting at 8.48pm

- (c) **2021/2913/HSE** Demolition of outside toilet to be replaced by 2 storey rear extension, demolition of lean-to canopy to be replaced by single storey extension, erection of single storey extension, demolition of lean-to to cloak/boiler room to be replaced by single storey flat roof extension to create balcony, erection of extension to outbuilding to create garden office, conversion of garage to create annex and rebuild and extension of porch to front. Brook House, Hollybrook, Westbury Sub Mendip **Update** Westbury Sub Mendip recommended refusal as the documents were not available for public viewing on the website so Councillors were unable to make a decision. Following the meeting after contacting the Planning Officer an extension has been granted to the next meeting where it will be discussed.

22/245

### **Planning Applications currently being monitored**

#### **(a) Land at Lynchcombe Lane**

The enforcement team have opened a case, reference number ENF/2019/0035 and have requested photographs of the caravans, close up and context shots. They are still a bit limited in terms of site visits because of Covid. This was chased on 3<sup>rd</sup> September and an email was received on 23<sup>rd</sup> September saying they would respond in full shortly. Response was received on 22<sup>nd</sup> October saying as soon as something significant happens, the enforcement team will let the council know. **Update** This issue has been occurring for nearly four years, the District Councillor will be contacted to raise formally with Mendip the lack of enforcement.

22/239

### **To Be Resolved/Discussed**

#### **(b) Proposal to decommission the old village website**

[www.westburysubmendip.org.uk](http://www.westburysubmendip.org.uk)

The Council **RESOLVED** to ask for the old village website to be decommissioned.

#### **(c) Update on whether residents within the village are interested in leading the Steering Group for the Neighbourhood Plan.**

Two residents may be interested in leading the Steering Group for the Neighbourhood Plan but are busy with other projects at the moment. This will be deferred until later on in the year.

#### **(d) Update from Cllr Guy Timson on the bright lights on the Lodge Hill Industrial Estate.**

Cllr Guy Timson has left a couple of messages with no reply, he will try visiting over the next couple of weeks.

#### **(e) Update from Cllr Sue Isherwood and the communication between the Planning Officer at the AONB and the Planning Officers at Mendip District Council.**

This was deferred to the next meeting.

#### **(f) Update as to the Councillors site visit to Shamrock Stables after receiving complaints**

The site had not been visited by Councillors but complaints have been received from residents regarding the noise. A noise complaint has been registered with the Environment and Community Protection Team at Mendip District Council

**(h) Discussion on how the Godney Gathering taking place on 15<sup>th</sup> and 16<sup>th</sup> July will affect the village due to road closures and blockages.**

This was discussed in relation to the potential traffic problems due to the road closures. The licensing department at Mendip District Council will be contacted in relation to the concerns. Neighbouring Parish Councils will also be contacted to show support.

22/246

**Clerk's Report**

- (a)** The defibrillator awareness course that was due to take place on Saturday 19<sup>th</sup> February has been postponed, a new date will be advertised once known.
- (b)** The village hall has decided to accept the offer of a free energy survey from Somerset County Council as part of the Climate Emergency Community Fund.
- (c)** Councillors have been chased for possible locations for a SID using What Three Words **Update** Locations were received from councillors and forwarded to Somerset Highways, only two were considered as possible locations so making the installation of a SID in the village unviable. A neighbouring parish will be contact to see if they wish to share.
- (d)** The key to the rubbish bin location within in the Playing Fields has been dropped off to Idervde to help with emptying the bin. A spare one was purchased and has been given to Cllr Guy Timson

22/247

**Reports from Village Organisations**

**(a) Tree Group**

Lots of trees slips for hedging are being planted at Furlong Farm, the AONB are also attending to plant a tree to celebrate 50 years of the AONB.

**(b) Robert Glanville Playing Field**

Major fundraising will take place this summer with stewarding at Glastonbury Festival

22/248

**Finance**

**Bank Balances as at 24<sup>th</sup> January 2022**

Current Account £1,440.78

Reserve Account £15,544.82

**Receipts**

- (a)** Bank Interest - £0.14 – received 10.01.22

**Payments**

- (b)** Clerks Salary – January £330.98
- (c)** Purchase of replacement Ink and Paper - £25.16
- (d)** Chew Valley Trees - £3896.70, pd by bacs 07.01.2021
- (e)** Transfer of £5,000 from the Reserve Account to the Current Account.
- (f)** Westbury Sub Mendip Village Hall – hall hire for December, January and February - £54.00
- (g)** Zoom monthly payment – December -£14.39 pd by DD 05.01.22
- (h)** Zoom monthly payment – January - £14.39 pd by DD 06.02.22
- (i)** ICO – Annual Membership - £35.00 – pd by DD

The Council **RESOLVED** to accept the above payments and receipts

**22/249****Correspondence**

- (a) Free Energy Survey on Community Building – Climate Emergency Community Fund – forwarded 11.01.202
- (b) Rural Parish / LCN Meeting with Somerset Unitary Team – Tuesday 25<sup>th</sup> January at 7pm via zoom – forwarded 13.1.22
- (c) View on the new supplementary Planning Document on Design and Amenity of New Developments, Guidance for Interpretation of Local Plan Policy DP7 – forwarded 13.1.22
- (d) Winter Councillor Training Events – forwarded 18.1.22

**22/250****Matters to report / items for next agenda**

- (a) Letter of support regarding the movement of a family away from the village.
- (b) Installation of the refurbished noticeboard in a new location.
- (c) Update on progress of village response to Church Commissioners' consultation on development at Roughmoor Lane.

**22/251**

**Date and time of next meeting** – Wednesday 2<sup>nd</sup> March 2022 to be held in the Village Hall, starting at 7.30pm

Meeting Closed 10.00pm