

**Minutes of the Parish Council Meeting held at The Robert Glanville Playing Fields
On Thursday 27th May 2021**

Present: Cllrs Buffy Fletcher, Sue Isherwood (Chair), Guy Timson, Sue Reece, John Millbank and Joanna Tucker

In attendance: Kate Egan – Parish Clerk

21/182 Welcome by the Chairman

21/183 Apologies for Absence

Cllr Ros Wyke

21/184 Absent

Cllr Ros Wyke

21/185 Declaration of Interest and Dispensations

(a) To receive declarations of interest from Councillors on items on the agenda

No declarations of interest from Councillors on items on the agenda were received.

(b) To receive written requests for dispensations for disclosable pecuniary interests

No written requests for dispensations for disclosable pecuniary interests were received.

(c) To grant any requests for dispensation as appropriate

No requests for dispensation as appropriate were received.

21/186 Public Session – limited to items appearing on this agenda

There were no members of the public in attendance

21/187 Insurance Cover

(a) Agree Annual Insurance

The Council **RESOLVED** the cover for the annual insurance

(b) Agree payment of Annual Insurance

The Council **RESOLVED** to pay the annual insurance of £397.38

21/188 Accounts for the Year Ending 31st March 2021

(a) Note the Annual Internal Audit Report from the Internal Auditor

The Council noted the Annual Internal Audit Report and the recommendations made.

(b) To approve the Annual Governance Statement 2020/21 of the Annual Return

The Council **RESOLVED** to approve the Annual Governance Statement 2020/2021 of the Annual Return.

(c) To approve the Accounting Statement 2020/21 of the Annual Return

The Council **RESOLVED** to approve the Accounting Statement 2020/201 of the Annual Return.

(d) Approval and Signature of Exclusion Certificate

The Council **RESOLVED** the Exclusion Certificate and this was signed by the Chair and RFO.

(e) Notice of Public Rights and Publication of Annual Governance and Accountability Return

The Council **RESOLVED** that the dates for the period of exercise of public rights would take place commencing Monday 14th June and end on Friday 23rd July 2021.

(f) To confirm that the Clerk is also the Responsible Finance Officer

The Council **RESOLVED** that the Clerk is also the Responsible Finance Officer

21/189 To confirm that the Parish Council are Custodian Trustees of the Village Hall and The Robert Glanvile Playing Fields

The Council **RESOLVED** that the Parish Council are Custodian Trustees of the Village Hall and The Robert Glanvile Playing Fields.

21/190 Planning If other planning applications are received between the date of this notice and the date of the meeting, they may be considered

(a) 2021/0925/HSE Conversion of Old Mill to Entertaining Area/Office.

Location Hollybrook House, Hollybrook, Westbury Sub Mendip

The Parish Council recommended refusal of permission due to the size of the roof lights and no indication of any blinds to prevent light spillage as in line with the Parish Council dark skies policy

21/191 Payments

(a) ProBusiness Accountants – Internal Audit - £234.00

The Council **RESOLVED** the above payment

21/192 Date and time of next meeting – To be advised