



To all Members of Westbury Sub Mendip Parish Council

You are hereby summoned to attend a meeting of Westbury Sub Mendip Council for the purpose of transacting the following business.

Kate Egan **Clerk to the Council**

**Agenda for the Meeting of
WESTBURY SUB MENDIP PARISH COUNCIL**

**To be held at Westbury Sub Mendip Village Hall on Wednesday 6th April 2022
at 7.30pm**

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Absent**
- 4. Declaration of Interest and Dispensations**
 - (a) To receive declaration of interests from Councillors on items on the agenda**
 - (b) To receive written requests for dispensations for disclosable pecuniary interests**
 - (c) To grant any requests for dispensation as appropriate**
- 5. Public Session**
- 6. County and District Councillor Reports**
- 7. Report from Mark Smith the Webmaster Administrator –**
- 8. To confirm the minutes of the previous meetings held on 2nd March 2022**
- 9. Matters arising from the minutes but not on the agenda**
- 10. Planning Applications – If other planning applications are received between the date of this notice and the date of the meeting, they may be considered.**
 - (a) 2022/0408/HSE – Erection of side extension for swimming pool and office. Timber Tops, Hollybrook, Westbury-Sub-Mendip**
 - (b) 2022/0403/HSE – Replacement sliding windows the south west elevation. Rose Cottage, Perch Hill, Westbury Sub Mendip**
 - (c) 2022/0456/FUL Demolition of existing dwelling replaced with single storey dwelling. Shamrock Stables, Lynch Lane, Westbury Sub Mendip**

11. Planning Applications currently being monitored

(a) Land at Lynchcombe Lane

The enforcement team have opened a case, reference number ENF/2019/0035 and have requested photographs of the caravans, close up and context shots. They are still a bit limited in terms of site visits because of Covid. This was chased on 3rd September and an email was received on 23rd September saying they would respond in full shortly. Response was received on 22nd October saying as soon as something significant happens, the enforcement team will let the council know. **Update** District Councillor Ros Wyke sent an email on the 8th February to the Enforcement Department chasing the situation. A reply has been received stating that the site remains in Breach of Notice and an update from the Legal Team has been requested.

12. To Be Resolved/Discussed

- (a)** Proposal to accept the maintenance contract from Tickbox Marketing
- (b)** Update regarding the joint event with Wookey Parish Council regarding the lighting of a Beacon on Thursday 2nd June at Deer Leap.
- (c)** Proposal for the Parish Council to cover the cost of the hall hire for meetings run by the Steering Committee for the Roughmoor Lane Development.
- (d)** Discussions for a new metal Parish Council Notice Board.
- (e)** To establish responsibility of Erlong Lane and who is responsible for the verges.
- (f)** Discussion on the recent public consultation regarding the potential Roughmoor Lane development.
- (g)** Proposal to agree the date for the Annual Council Meeting and the Parish Council meeting for May, possible date Wednesday 18th May.
- (h)** Proposal to contribute to the Proposal – Westbury Beacon – What to do with the Green Shed being put forward by the Somerset and Bristol Branch Committee of Butterfly Conservation.
- (i)** Discussion and review of the Monthly Newsletter
- (j)** Discussion on the village's response to the Ukrainian Crisis.

13. Clerk's Report

- (a)** Further information has been received concerning the bright lights on the Lodge Hill Industrial Estate. Within the next few weeks, the lights will be angled down so they don't throw light into the upper floor windows of the houses on the other side of the hedge. This will be monitored for the time being.
- (b)** Further to the last meeting when District Councillor Ros Wyke was contacted to raise an issue formally with Mendip District to clarify whether the further building development at Broad Road Farm is an enforcement issue, no further updates have yet been received.
- (c)** SALC was contacted to request whether other Parish Councils would be interested in sharing a SID, the reply was to contact the surrounding Parish Councils.
- (d)** Correspondence was received from a resident who regularly walks down the moor roads. They would like to put on record a thanks to the footpaths officer for the hard work put into restoring the steps along the route from the moor road over the railway line and back behind the church into the village.
- (e)** Correspondence was received from a resident in regard to a structure being installed at Shamrock Stables. This was forwarded to the enforcement team on 21st March asking whether this is an enforcement issue. A local resident has also submitted a request to open an enforcement case and copied the Parish Council into the email.

- (f) Further to a letter sent to Mendip District Council requesting whether outlying areas can be contacted in regard to their views on licence applications. The response received stated that the application is published on the relevant site, advertised in the press local to the area and sent to the local responsible authority such as the police, fire, etc. As a courtesy they will notify the parish council only where the event is taking place and not outlying areas.

14. Reports from Village Organisations

15. Finance

Bank Balances as at 29th March 2022

Current Account £6,088.22

Reserve Account £10,545.02

Quarterly Review for information only

Receipts

(a) Bank Interest - £0.08 received 9.03.22

(b) HMRC – VAT Reclaim - £904.64 – received 29.03.22

Payments

(c) Village Hall Hire - £58.50

(d) Clerks' salary – March – £335.92

(e) SLCC Training Seminar - £20.00

16. Correspondence

(a) Mendip Parish Forum Tuesday 8th March – forwarded 03.03.22

(b) LGR Advisory Board Meeting 17th March at Stoke St Gregory, Taunton – forwarded 10.03.22

(c) March Report from Somerset County Council – forwarded 15.03.22

(d) Death of a Senior Figure and Protocols – forwarded 21.03.22

17. Matters to report / items for next agenda

18. Date and time of next meeting – Annual Parish Meeting Sunday 10th April at 6pm in the Village Hall. May Meeting dependant on the local elections, date to be advised